



A Division of Intelligent Computer Systems Inc.
820 Gartshore Street, Unit 5, Fergus, Ontario N1M 2W8
Phone: (519) 787-4700 Fax: (519) 787-2648
E-mail: info@digitaldjs.ca Website: www.digitaldjs.ca

DISC JOCKEY SERVICES CONTRACT

Contract Date		Event Date	
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Customer Name		Contact Name (if different from Customer Name)	
Address		City	
Province		Postal Code	
Phone Number		Cell Number	
E-mail Address			

Event Description		Location Name	
Address		City	
Phone Number		Location Contact	

Starting Time		Ending Time		Total Hours	
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We also have cordless mics, fog machines, bubble machines and lighting effects at an additional cost.

Please complete this contract to the best of your ability.
Forward this contract along with your deposit to the address at
the top – eTransfers are accepted. Once your deposit has
cleared, we will approve the contract, and return a copy to you.

Preferred DJ (not always guaranteed)	
Quoted Price	
Deposit	\$200.00
Balance Due	

The parties above agree to all the conditions and obligations as follows:

1. Your event booking with Digital DJs is not considered firm until your deposit has cleared – please make cheques payable to Digital DJs or send eTransfers to info@digitaldjs.ca. The balance is payable on or before the day of the event.
2. You may cancel your booking at any time, however, you will forfeit the deposit if the booking is cancelled.
3. The disc jockey will arrive a minimum of 30 minutes before the scheduled starting time to set up unless otherwise instructed, and will work continuously until the ending time on the date of the event. Tear-down usually takes 30 minutes to complete.
4. Digital DJs is not responsible for the outcome of the event, and does not guarantee any certain level of enjoyment by any or all attendees.
5. It is our policy that our Disc Jockeys do not consume alcohol during the event, nor will they have consumed any alcohol before the event.
6. All final payments will be payable to the DJ (Cash is also acceptable).
7. All special instructions of the Disc Jockey, or any special song requests will be expressed to Digital DJs a minimum of one week before the event. If no special instructions have been given, the disc jockey will use their own discretion.
8. Digital DJs will contact the contract person one week before the date of the event to confirm all the details and get last minute instruction.
9. Personal contact information, including phone numbers, will only be used by Digital DJs.

This Contract may not be modified in any manner unless it is presented in writing and is signed by both parties. This document and any attachments constitutes the entire agreement between the parties. This Contract binds and benefits both parties and any successors.

Customer Signature	Customer Name	Digital DJs Approval	Date